



Please refer to the information below to buy your own tickets, to buy tickets on behalf of others in your network and to manage permissions.

Key Terms

Permission to Assign - permission to buy general sale tickets only on behalf of others

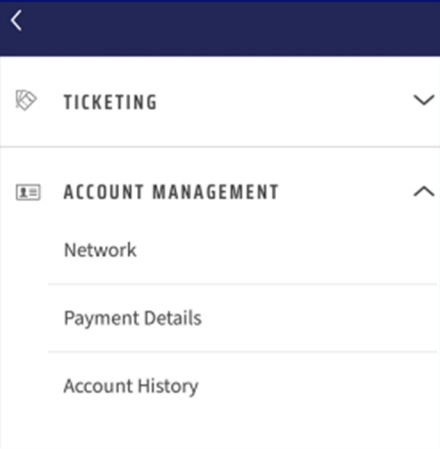
Permission to Manage - permission to buy general sale, reserved tickets and renew Season Tickets on behalf of others

1 BUYING TICKETS FOR SOMEONE ELSE

1. Login to [eticketing.co.uk/oxfordunited](https://eticketing.co.uk/oxfordunited)

2. Click on the person icon in the top right and select ‘View Account Menu’ then ‘Account Management’ from the options given

3. Then select ‘Network’ to see those who already have permissions on your account

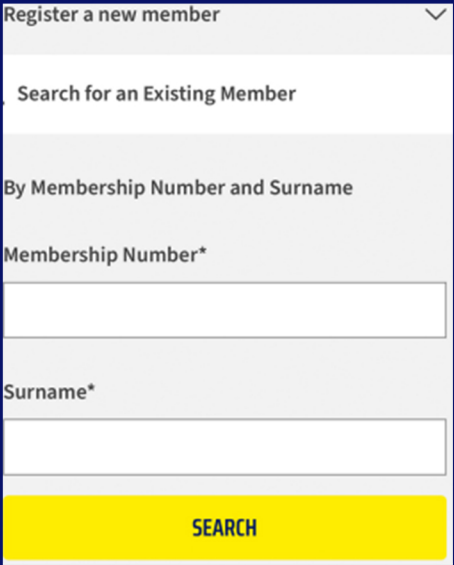


Click ‘Add Members’ should you wish to add others, you’ll need the Fan Number and surname of the person you wish to add.

4. Once added, you can select the permissions each person has

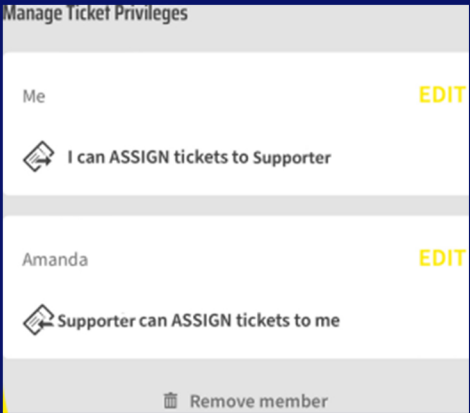
Anyone added to your network is automatically give ‘ASSIGN’ permissions, meaning that you can only buy general sale tickets for each other.

Should you wish to give anyone in your network permission to buy reserved tickets on your behalf, or to renew a Season Ticket on your behalf, you will need to give them ‘MANAGE’ permissions, please follow the steps below.



a. All supporters must have an active online account. Within the ‘Network’ section of your account, click on the name of the person who you wish to give permission to request permission from.

b. Use the drop down menu and select ‘Edit’, and then select the ‘MANAGE permissions’ option and hit the ‘Send Request’ button.



Any MANAGE requests that are pending your approval will be shown on your Network page

c. Click the ‘Accept Request’ button to give the named person (s) permission to MANAGE tickets on your behalf.



2 BUY RESERVED SEATS (SEASON TICKET HOLDERS ONLY)

1. Login to [eticketing.co.uk/oxfordunited](https://eticketing.co.uk/oxfordunited)

You’ll see a notification at the top right of the page if you have a reserved ticket.

2. Click on the Reserved Tickets notification

You’ll be taken to a page which shows any reserved ticket(s) that is available for you to purchase. Select those you wish to buy, then ‘add to basket’.

3. To purchase the tickets in your basket, click ‘proceed to checkout’ and complete the purchase.

